

Isles of Darkness – Personal Data Policy

To comply with General Data Protection Regulations (GDPR) guidelines, this policy will outline what personal data we collect, why we collect it, and how we will look after it.

What information do we collect from you?

We collect information about you when you join the society, attend games, or register for an event. We also collect information related to member safety.

How will we collect your information?

We will collect data directly from you (for example from your membership application, attendance at a game, or booking to attend an event.)

The society operates a number of mailing lists and social media groups for the purposes of marketing our games. You may choose to join or leave these groups at any time. These are operated using third party systems, which will have their own privacy policies.

What will we do with your information?

The Society Committee will have access to your name and email address for the purpose of membership records.

The Events Coordinator will ask for additional information for the purpose of registering for an event to ensure you can access the event and any associated amenities such as catering. You will be asked for consent for any additional information requested for a specific event.

The Society runs games spanning several years. We will retain emails about games and character activities, including approvals, downtimes and other queries, until the end of the game's chronicle.

We will normally delete information about you two years after your membership has expired.

However, if you have left the society and would like us to remove your data sooner, you can contact the Society Committee at secretary@islesofdarkness.com to request deletion of your information. Your information will not be deleted if retention is considered important for protecting the safety of members.

Data held by third parties (e.g. if you have paid for an event or membership using PayPal or bank transfer) are covered by your agreements with those third parties, and you should contact them directly to request deletion.

We will not sell, provide or supply personal data to third parties for commercial purposes or for financial gain.

Member Safety

It is important to us that members and non-members attending games feel safe.

We will retain indefinitely the name(s), pseudonym(s) and email address of any member banned from the Society following breaches of our wellbeing or conduct policy. We will also retain records of the disciplinary process and any relevant supporting information if necessary to protect member safety. In cases where member safety is not at risk, we will record a brief reason for retaining information about the banned member, e.g. “Banned until 2023 for repeated minor and severe bad sportsmanship (misrepresentation)”, rather than retaining detailed records.

We will record and retain the same details (if known) for any person refused membership or admission to games on the grounds of member safety. We will also retain records of the decision and any relevant supporting information.

We will review records held for the purposes of member safety on a regular basis.

Photography and Image use Policy

Graphics/Images used

We operate with a [Creative Commons 4.0 Attribution Licence](#) with regards to imaged used on our Website and promotional material. We source our images from Royalty Free websites or volunteer contributions.

Photography

On occasion we will encourage volunteers or hire a professional photographer to take photos at our events. These may be used in our advertising material, our social media to promote the society and events or on our website.

Notifying Participants

We will always make it clear in event details and pre-event briefings if we have hired a photographer or are encouraging volunteer photographers. We will ask for individuals who do not want to be photographed to inform Event Coordinators either before the game or during, so that we can make sure no images with these individuals in are used or kept.

Rules for Volunteer Event Photographers

We ask all volunteers intending to take photographs to adhere to the below rules:

- Make themselves known to the Events Lead.
- All recorded images should be stored securely and used only for the purposes set out in this policy.
- Respect the wishes of game attendees if they ask not to be photographed.

Members Right to Object

Following General Data Protection Regulations (GDPR) guidelines, individuals have the right to object to their images being processed.

Importantly, under General Data Protection Regulations (GDPR), individuals have the right to object to their images being processed. Whilst it is not always possible to avoid a specific image being captured, where someone does object then reasonable attempts should be made to avoid photographing that individual, and all identified images of them should be deleted on request at the earliest possible opportunity unless there appears to be a reason why the image should be retained under data protection or other laws or duties.

All objections regarding the processing of images should be recorded by the Events Lead.

CHANGES TO OUR PRIVACY NOTICE

We keep our privacy notice under regular review and we will place any updates on this page.
This privacy policy was last updated on 1/4/2020.